

Application for Church Loan

James H. Currin Mission Fund
Baptist Foundation of New England
87 Lincoln St.
Northborough, MA 01532
(508) 393-6013 Fax (508) 393-6016

Guidelines for loans:

We have developed these following guidelines to allow the BFNE to assist as many BCNE churches as possible while minimizing the risk to the fund. It is necessary to limit the amount any one church can borrow in order to maximize the number of churches we can help. As you prepare this loan application, we ask you to consider requesting the amount you need for your project and not be influenced by a loan limit. **Please remember, this is a LOAN, not a GRANT. We expect this LOAN to be fully repaid, along with appropriate interest, so that we can use the funds to help another church.** (See Footnote)

1. Loans and guarantees will be considered only for churches affiliated with the Baptist Convention of New England and in good standing for at least 24 months prior to submission of the application or church plants that have been in good standing for at least 12 months.
2. Loan requests shall be made on application forms provided by the Baptist Foundation of New England. Applications must carry the signatures of the pastor and church officers, including the clerk, treasurer, and trustees. The BCNE Regional Coordinator or the Associational Director of Missions is encouraged to submit a letter of recommendation with the loan if the church is in good standing with the association in their region.
3. Applications for loans must be received thirty (30) days prior to a regular meeting of the Board of Directors of the Baptist Foundation of New England.
4. Loan Rates as of 10/20/2022
 - A. 5.5% for loans up to \$60,000
 - B. 6.5% for loans over \$60,000
 - C. Any church that signs up for electronic billing and automatic payments will be given a .5% reduction in the interest rate. If an automatic payment is declined more than once in a calendar year, the interest rate discount will be forfeited for the remainder of the year.
5. A security interest in property or a mortgage will be taken to secure loans in excess of \$5,000.
6. A loan origination fee of one percent, payable to the Baptist Foundation of New England will be charged before a commitment letter will be issued. Upon receipt of this fee, commitment letters and loan documents will be forwarded to the church for signature.
7. The borrower shall be responsible for any closing costs and recording fees.
8. The borrower shall keep properties mortgaged to the Baptist Foundation of New England insured for fire and extended coverage along with flood insurance, if in a flood zone. The policy shall contain a mortgage clause making the loss, if any, payable to the Baptist Foundation of New England. The original policy or proof of insurance coverage shall be delivered to the Baptist

Foundation of New England at the time of closing. The amount of insurance will be at least the dollar amount of the loan or replacement cost of improvements, whichever is greater.

9. The proceeds of any fire and hazard insurance policies and the proceeds of all condemnation awards in respect of any taking of mortgaged or guaranteed property shall be payable to the lender, or if property retained by lender, applied as a reduction of the principal indebtedness.
10. If the purpose of the loan is the purchase of property, the applicant, at its own expense, shall furnish to the Baptist Foundation of New England a mortgage title policy issued by a title insurance company, approved by the Baptist Foundation of New England for reason of defects in the title.
11. The Baptist Foundation of New England reserves the right to declare the loan or guarantee in default if the property secured by mortgage or guarantee is or shall be encumbered by a junior lien without prior written consent of the Baptist Foundation of New England.
12. Prepayment of principal amounts may be made at any time without penalty.
13. If payments are not received by the due date as specified in the amortization schedule, additional interest shall be included in the amount required to bring the loan current and in good standing.
14. The Baptist Foundation of New England reserves the right to request additional information during the application process in order to adequately evaluate the loan application.
15. If at any time during the loan period the BFNE Board of Trustees determines that a church having a Currin Fund loan is no longer a church in good standing in the BCNE, the loan is due and callable within 90 days.
16. Some of the things that will be considered when reviewing the loan application are:
 - A. How much money will your ENTIRE project cost? Please use actual estimates from contractors or other reputable sources, not just guesses.
 - B. **How much money of the church's OWN money has been raised for this project?** Ideally, at least 10% of the total funds needed will have been raised, but preferably more. This should not include loan(s) from other lenders.
 - C. What is your construction/renovation timeline?
 - D. Regular mission giving by the church to the BCNE either through the Cooperative Program or the BCNE General Fund.
 - E. BCNE involvement.
 - F. The completeness and clarity of the financial statements.
 - G. Presentation of complete and timely annual church reports to the BCNE.
 - H. Report of an on-site visit by a trustee of the BFNE, if conducted.

Footnote:

Currently the fund has approximately \$1m dollars. If 17 churches (less than 5% of BCNE churches) were loaned \$60,000 there would be no money for loans until at least some of the outstanding money was paid back. The preponderance of the outstanding loans has been for \$60,000 and it appears that in some cases the loan limit was the determining factor in the amount churches requested. In some cases, churches need more than \$60,000 and we would like to help them. Therefore, we will consider loans up to \$100,000 on a case by case basis.

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General Church Information

Name of Church (full legal name): _____

Street Address: _____

County: _____

City, State and Zip Code: _____

Telephone: _____

Date Church Constituted: _____

Is Church incorporated? Yes No

Month fiscal year ends: _____

Pastor's Name: _____

Pastor's Residential Address: _____

City, State and Zip Code: _____

Telephone: _____

Is Pastor Full- or Part-Time? _____ Full _____ Part _____

Years in present pastorate? _____

Where was previous pastorate? _____

Years in previous pastorate? _____

Name of Church Treasurer: _____

Name of Church Clerk: _____

Names of Church Trustees: _____

Loan Request Information:

Amount of Loan Requested: \$

Purpose of Loan (circle one):

- Purchase Property
- Construct New Building
- Remodel/Expand Present Facility
- Other:

Have you received formal bids on this project? Yes No

Total Estimated Cost of Project: \$

Anticipated Starting Date:

Projected Completion Date:

In the space below, please provide:

- (1) A brief; narrative description of the project
- (2) Your church's purpose for entering into this project
- (3) How you intend to complete the project (paid/volunteer labor, other sources of funding, etc.)

Has Church had a building fund emphasis recently? Yes No

If so, when

How much was pledged? \$

For how long?

Amount given to date \$

If you have not had a building campaign yet, do you plan one? Yes No

If so, when?

Existing Property and Indebtedness:

Below, describe the property owned by the Church. Include area, cost, and valuation:

	Area (sq. feet)	Actual Cost	Current Value
Current land Owned		\$	\$
Current Building(s)		\$	\$
Furniture/Fixtures/Equipment		\$	\$
New land Purchase		\$	\$
New Construction		\$	\$
Other:		\$	\$
Total		\$	\$

Please list outstanding obligations of the Church such as mortgages, bank loans, equipment financing (by vendor or third party), indebtedness to individuals, etc. Do not include incidental revolving charges with office supply, companies, literature vendors, or credit card companies unless new charges are not being paid in full each month.

Creditor	Original Amount	Current Balance	Monthly Payment
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

Does the Church intend to retire any existing indebtedness with this loan? Yes No

If Yes, please explain:

Statistical Information:

Please provide the following information for the current year as well as the past two years:

	Current Year (to date)	Last Year	Prior Year
Total Membership			
Resident Membership			
Additions by Baptism			
Additions by Letter			
Average Worship Attendance			
Sunday School Enrollment			
Average Sunday School Attendance			

Amount given to the local Baptist association in the last 12 months \$

Amount given to the Cooperative Program in the last 12 months \$

You may use this space to share any information you feel might be helpful to the Foundation as it considers your request for a loan.

Date and Signature Section

Date of Application:

Confirmation and Signature by Church Officers:

We, the officers of the applicant Church, affirm that it is the Church's intention to seek a loan from the Currin Mission Fund of the Baptist Foundation of New England. We have reviewed the information reported in this application and declare it to be true and accurate:

Pastor:

Clerk:

Treasurer:

Trustee:

Trustee:

Trustee:

Instructions for submitting application:

1. Please be sure this application is completed in full.
2. **Enclose copies of your Church's financial statements for the current year plus the two most recent years.**
3. Return the application to: **Baptist Foundation of New England**
87 Lincoln Street
Northborough, MA 01532
(508) 393-6013

A representative of the Foundation will contact you regarding processing of your request.